

**GDPR Rights Requests to the Scottish Information Commissioner
Report to 31 December 2024**

Number of GDPR rights requests received for information held by the Commissioner	2023-24 Total	2024-25 Q1	2024-25 Q2	2024-25 Q3	2024-25 Q4	2024-25 Total
TOTAL	16	2	3	8		13

Number of subject access requests closed	2023-24 Total	2024-25 Q1	2024-25 Q2	2024-25 Q3	2024-25 Q4	2024-25 Total
SAR:Granted in full	10	0	0	2		2
SAR:Refused - no proof of ID	0	0	0	0		0
SAR:Refused - manifestly unfounded/excessive	3	1	0	0		1
SAR:Refused - exemption applied	0	0	0	0		0
SAR:Partially refused	3	1	2	4		7
SAR:Information not held	0	0	2	1		3
SAR:Fee not paid	0	0	0	0		0
SAR:Withdrawn	1	0	0	0		0
Erasure:Granted	0	0	0	1		1
TOTAL	17	2	4	8	0	14
Number of cases open at quarter/year end	1	1	0	0	0	

Proportion of subject access requests answered within statutory timescales:	2023-24 Total	2024-25 Q1	2024-25 Q2	2024-25 Q3	2024-25 Q4	2024-25 Total
No of requests answered within statutory timescales	17	2	4	8		14
No of requests answered outwith statutory timescales	0	0	0	0		0
No of requests which received no response	0	0	0	0		0
% answered within statutory timescales	100%	100%	100%	100%		100%